**Personal Infromation**

|  |  |
| --- | --- |
| Name, Surname | Mzia Alpaidze |
| Date Of Birth | 10.06.1964 |
| Personal Number | 09001000469 |
| Address | Tkibuli, Village Khresili |
| Telephone number | 599 98 45 80 |
| Mail | mzia.alphaidze@unik.edu.ge |

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| Years | Name Of School | Specialty | Qualification |
| **1970-1980** | High school in the village of Khresili |  | Secondary education |
|  |  |  |  |
|  |  |  |  |

**Work experience**

|  |  |  |
| --- | --- | --- |
| Years | Organization | Position |
| **1985-1988** | Mayaskov Schematic Cables Enterprise | Specialist in wiring diagrams |
| 1989-1994 | Sewing Factory | Tailor |
| 2019 - Today | LTD University Of Kutaisi | Maid |

**Knowledge of a foreign language**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Foreign Language | Beginning Level | Medium Level | Good Level | Very Good Level | Select if you have the appropriate certificate |
| Russian |  |  | **+** |  |  |
|  |  |  |  |  |  |

**Knowledge of office programs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Beginning Level | Medium Level | Good Level | Very Good Level |
| Microsoft Office Word | + |  |  |  |
| Microsoft Office Excel |  |  |  |  |
| Microsoft Office PowerPoint |  |  |  |  |
| Zoom |  |  |  |  |
| google drive |  |  |  |  |
| Other |  |  |  |  |

**Participation in advanced training courses, seminars, trainings**

|  |  |  |  |
| --- | --- | --- | --- |
| № | Year | Name of the training | Your status (facilitator, participant, organizer) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

Additional information

Optionally you can specify additional