**Personal Information**

|  |  |
| --- | --- |
| Name and Surname | Robert Zivzivadze |
| Date of Birth | 27.03.1970 |
| Personal Number | 09001000591 |
| Address | Ninoshvili st.13 Kutaisi |
| Phone Number | 593 41 41 03 |
| E-mail Address | zivzivadzerobert@yahoo.com |

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| Years | Name of the Institution | Specialty | Qualification |
| 1990-1994 | Muskhelishvili Technical University | Mechanical engineering |  |
| 1994-1998 | Tbilisi Financial Economic School | Financier |  |

**Work Experience**

|  |  |  |
| --- | --- | --- |
| Years | Organization | Position |
| 21.07.2019**-**till today | LLc Kutaisi University | Head of Services |
| 06.12.2018 | LLc Kutaisi University | Worker |
| 2000 | Private entrepreneurial service | Manager |
| 1996-2000 | The filthouse office at the Kutaisi Education Department | Deputy of director |

**Computer Skills**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Starting level | Average level | Good | Very good |
| Microsoft Office Word |  |  | X |  |
| Microsoft Office Excel |  |  | X |  |
| google drive |  |  | X |  |

**Certificate:**

Labor safety specialist (2019)