**TAMARI AMAGLOBELI**

Mobile: 597653399

E-mail: tamunaamaglobeli@gmail.com

Marital status: single

Date of birth: 14.06.1994.

**Education**

Grigol Robakidze University, Georgia, 08.2016-07.2018

Lawyer, Law

Master’s degree

Akaki Tsereteli State University, Georgia, 09.2012-07.2016

Lawyer, Faculty of Business, Law and Social Sciences, Bachelor’s degree

**Work experience**

**Legal Service, specialist, LTD Kutaisi University, 07.2020-present, 500 GEL (0 month-0 year and 0 month)**

**Duties**: Preparation / elaboration of draft legal acts and amendments, providing legal advice to students and staff related to the activities of the University

**Rector assistant, LTD Kutaisi University, 07.2020-present, 500 GEL (0 month-0 year and 0 month)**

**Duties**: Planning / organizing meetings, fulfillment of personal assignment / instructions, organization of agenda, preparation of order, decision, projects.

**Coordinator of Legal Clinic, LTD Kutaisi University, 01.2020-07.2020, 500 GEL (6 months- 0 year and 6 month)**

**Duties:** Preparation / elaboration of draft legal acts and making amendments, preparation of contract related project, Representation in common courts, state authorities, relationships with public authorities and third persons. Review applications, complaints and letters submitted to the clinic.

**Reason of leave**: personal application

**Probationer, LTD Kutaisi University, 12.2019-01.2020 (1 month- 0 year and 1 month)**

**Duties**: preparation/analysis of legal documents

**Reason of leave**: personal application

**Probationer, Social Service Agency, 06.2018-08.2018 (2 month- 0 year and 2 month)**

**Duties:** preparation/analysis of legal documents, attendance at court proceedings.

**Reason of leave:** accomplishment of probation period

**Probationer, legal clinic- My Lawyer, 10.2017-06.2018 (8 month-0year and 8 month)**

**Duties:** Citizens' consultation, legal documents preparation/analysis. Attending court proceedings, attending trainings and analyzing discussed legal issues.

**ELSA Georgia, Director of human resources, European Law Students Association, 09.2017-12.2018 (15 months- 1 year and 3 months)**

**Reason of Leave**: personal application

**Project “Know more about election”, mobilizer, Local Democracy Agency Georgia, 05.2016-09.2016 (4 months -0 year and 4 month)**

**Duties**: Study/discuss of theoretical and practical aspects of election legislation, participate in seminars and trainings, inform voters/raise legal awareness. Preparation/submission of relevant legal documentation.

Reason of Leave: personal application

**Probationer, LEPL Legal Aid Service, Imereti-Kutaisi Bureau, 09.2015-09.2016 (12 month-1 year and 0 month)**

**Duties**: Advising citizens, preparing legal documentation, conducting work on problematic issues of IDPs, organizing field consultations, commenting on problematic legal issues, preparation of consideration on legislative changes.

**Reason of Leave**: personal application

**Lawyer assistant, Georgian Young Lawyers Association, Kutaisi Branch, 09.2014-09.2015 (12 month- 1 year and 0 month)**

**Duties:** Preparation of legal advice, preparation / analysis of legal documentation, analytical work on legislative proposals and draft laws, carrying out round tables on legislative innovations, carrying out analytical work on legislative proposals and draft laws, legal organization of the round tables on legislative innovations.

**Reason of Leave:** personal application

**ELSA –Kutaisi Secretary General, European Law Students Association, 11.2012-06.2017 (55 months-4 years and 7 months)**

**Duties:** Since 2012 I have been an active member and participant of conferences and staff. From 2015 to 2017 ELSA-Kutaisi General Secretary. The job description included organization/ supervising the works, prepare of general meetings, meetings-presentations.

**Reason of leave**: change of residence

Full length of service: 77 months (6 years and 5 months)

**Languages**

Georgian (speaking: C2, writing C2), English (speaking: C2, writing C2), Russian (speaking C1, writing C1)

**Computer skills**

Microsoft Office Word (very good). Microsoft Office Excel (good). Microsoft Office PowerPoint (very good), Microsoft Office Outlook (good)]

**Trainings, other achievements**

**Georgian Lawyers for independent profession, 12.2019-12.2019**

Consideration of administrative dispute to enforcement proceedings, Certificate

**Georgian Bar Association, 12.2019-12.2019**

Qualification exam of lawyers, Certificate

**Projects**

**Georgian Bar Association, Kutaisi Branch, 01.2012-10.2017.**

GYLA Observation Mission, Observer

Observer of GYLA polling station and constituency in presidential, parliamentary and local self-government elections. Study of electoral legislation of theoretical and practical skills, raising the legal awareness of voters, monitoring the election process, preparation / submission of legal documents, participation in administrative proceedings and court proceedings.

**Recommenders**

Sophio Kubaneishvili, Legal Aid Service, Lawyer

s.kubaneishvili@mail.ru 595911723

Gela Siordia, LEPL Legal Aid Service Imereti- Kutaisi Bureau, Head of bureau

gsiordia@legalaid.ge 595901700

**Family members**

Mother, Nana Shavgulidze, 24.08.1969, Tskaltubo, Georgia

Father, Malkhazi Amaglobeli, 03.03.1964, Kutaisi, Georgia

**Contact Information**

Sex: female

Citizenship: Georgia

Military service: no

Personal number: 60001130898

Actual address: Tskaltubo, Kvitiri, Tbilisi, Georgia

Registration address: 15/29, Kldiashvili str. Tbilisi, Georgia

Driver’s card: DH2246283