**Personal Information**

|  |  |
| --- | --- |
| Name and Surname | Lile Imedadze |
| Date of Birth | 17.10.1990 |
| Personal Number | 60001132525 |
| Address | AGMASHENEBELI STREET #10/20, KUTAISI |
| Phone Number | 571750600 |
| E-mail Address | Lile.imedadze@unik.edu.ge |

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| Years | Name of the Institution | Specialty | Qualification |
| 2008-2012 | Akaki Tsereteli State University | Law | Bachelor |
| 2012-2014 | Akaki Tsereteli State University | Public Law | Master |

**Work Experience**

|  |  |  |
| --- | --- | --- |
| Years | Organization | Position |
| 2011-2012 | Kutaisi Mayor’s Office | Office Manager |
| 2014-2015 | Kutaisi Referral Hospital | Statistician in Quality Control Service |
| 2016-2019 | Insurance Company GPI Holding | Office Manager |
| 01.03.2019-20.07.2020 | Kutaisi University Ltd. | Examination Center Coordinator |
| 20.07.2020-Till Today | Kutaisi University Ltd. | Head of Examination Center |

**Knowledge of Foreign Languages**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Foreign Language | Starting level | Average level | Good | Very good | Mark if you have the relevant certificate |
| English Language |  |  |  | V |  |
| Russian Language |  |  | V |  |  |
| Specify another |  |  |  |  |  |

**Computer Skills**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Starting level | Average level | Good | Very good |
| Microsoft Office Word |  |  |  | V |
| Microsoft Office Excel |  |  |  |  |
| Microsoft Office PowerPoint |  |  |  |  |
| Zoom |  |  |  | V |
| google drive |  |  |  | V |
| If other, please indicate |  |  |  | V |