**CV** 

**1. Full Name** : Naira

**2. Name:** Managadze

**3. Date of Birth: 14.02.1964.**

**4. Citizenship: Georgian**

**5. Marital Status: Married**

**6. Address: Kutaisi. N15 Tsereteli Str**

**7. Phone Number: 0431 247990.**

**8. Email:** nairamanagadze@gmail.com

**9. Education:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution | Years | |  |
|  |  |  | Degree/ Qualification |
|  |  |  |  |
|  |  |  |  |
| Polytechnic Institute |  |  |  |
| Mechanical-engineering | 1983 | 1991 | Mechanical-engineer |
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**10. Languages:** Russian-intermediate, English-intermediate.

**11. Computer Skills:** Microsoft Office Word, Microsoft Office Excel, Internet Explorer.

**12. Publications:**

**1.The best specialist of 2016\_\_for the successful longstanding public work for state welfare contribution in high level achievement in work index ,for the outstanding rational approach and professionalism in solving tasks**.

**2. Honorable Certificate\_ for active partipication in trade union activities and contribution to public service, social-economic and professional rights.**

**3. Certificate : Human Resource Management 22-24 July 2015.**

**4. Certificate: Innovation Management and Modern Technological Trends 26 June 2015.**

**5. Certificate: Youth For Domestic Tourizm Development 2016.**

**13. Main Competencies:**

|  |  |  |  |
| --- | --- | --- | --- |
| № | Year | Name of the Training | Gradation (Facilitator, Participant) |
| 1 |  | Learning Process and Mobility | Participant |
|  |  |  |  |
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**14. Job Experience**

**LTD.Kutaisi University – Student Database Manager from 2020 July till today.**

**LTD.Kutaisi University – Quality Assurance Service Study Process Monitor from December 2012 till today.**

**LTD.Kutaisi University-Quality Assurance Service Program Manager from September 2007 till 2017.**

**LTD.Kutaisi University-Head of the Training Section from September 2006 till September 2007.**

**LTD.Kutaisi University-Head of the Training Section from September 2005 till September 2006.**

**Kutaisi** **Automobile Factory -Engineer-Normandy from 1985 till 1995.**