

# Ketevan Kublashvili

## Education

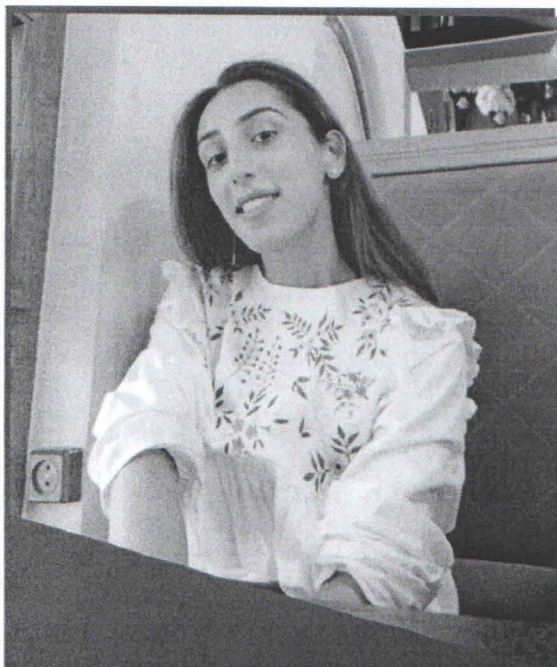
- Akaki Tsereteli State University (Humanities Faculty of Sciences/specialty- Georgian language and literature)
- Additional educational minor program - business administration
- Named after Ivane Javakhishvili Tbilisi State University-professional educational Program - organization of the event.

## Work Experience


- 2019 - 2024 Clinics of Georgia (Medical case operator)
- 2020 - 2022 Private tutor (Georgian language and literature)


## Trainings


- Summer School Program in American Studies
- Batumi Regional Conference 2019 " ELSA " EUROPEAN LAW ASSOCIATION"
- "National Training Center - 2010" (Courses for studying computer programs)
- "Pita" - Kutaisi Youth Center "CESCO" (Election Development School 2019)
- Business Course Certificate - Accounting for Managers - 2023
- Certificate of Business Course - 21st Century Skills - 2023



## Contact

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## Languages

- Georgian Language
- English Language

## Skill

- Management Skills
- Communication Skills
- Critical Thinking
- Time Management

## Computer skills

- MICROSOFTWORD
- MICROSOFT EXCEL
- MICROSOFT POWERPOINT
- OUTLOOK
- ADOBE PHOTOSHOP