


Personal Information



Kristine Janelidze

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Work Experience

2020 - 2023

Information Technology and Software Specialist

Caucasus's International University

Providing software and consulting services tailored for students, teachers, and university administrators, including the Moodle exam system. Ensuring its alignment with educational processes and compliance standards. Managing the student registry for the Ministry of Education. Work also involved management of Goni system.

2017 - 2020

Library Specialist

Library of Caucasus's International University

Delivering consultancy services to customers, working in the system "openbiblio." Engaging in teaching activities and organizing events, including planning and execution.

02.2017_08.2017

Cashier-Consultant

LTD Kvevri

2015-2017

Specialist

Exam Center of Caucasus's International University

Data processing; preparation of tables; examination supervision.

2015

Consultant

LTD Legato

Consulting the customer; working in the accounting program.

Education

- 2017-2019 **Master's Degree in International Business Management**
Caucasus's International University
- 2010-2014 **Bachelor's Degree in Business Administration, Tourism**
Caucasus's International University

Activities

- 2014 **Volunteer** - conducting research in the districts; submitting reports.
Tourism Development Network "Tourinet"
- 2013 Sanatorium "Borjomi Palace" (university practical course)

Language & Computer skills

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|-----------|-----------|
| Georgian | Native |
| English | A2 |
| MS Office | Very good |
| Windows | Very good |
| MAC OS | Very good |