




Mariam Robakidze


Date of birth: 12/09/1995

Nationality: Georgian

Gender: Female

CONTACT

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WORK EXPERIENCE

01/10/2021 – 31/12/2021 – Kutaisi,, Georgia

Project assistant

Education Development and Employment Center

- Doing administrative work;
- Translating
- Making correspondence
- Organize some events
- Introducing the colleagues some terms and administrative issues

2021 – 2021 – Kutaisi,, Georgia

Intern

Information Center ON NATO & EU

- Conducting meetings/trainings
- Doing organizational issues/spreading information for beneficiaries
- Translating reports for USA embassy
- Assist a coordinator in every work

08/2021 – 12/2021

Participant

CaYNex, Intercultural/Interfaith digital Caravan

- Participate in ongoing meetings
- Making presentations
- Planning and implementing social campaign
- Creating relevant content
- Defining target groups and spreading information

04/2021 – CURRENT – Tbilisi, Georgia

Projects manager

World Union Of Georgian Student

06/2021 – 07/2021 – Tbilisi, Georgia

Researcher, Analyst

European Foundation

I collaborated with European Foundation and worked for the specific project "Investigative Journalism".

Responsibilities were to communicate to companies, journalists analyze their narrative, checking information and making final reports and articles".

10/2019 – 06/2020 – Kutaisi,, Georgia

Volunteer teacher

American corner

- Meeting Students and conducting English lessons
- Working with American volunteers

10/2018 – 07/2019 – Sighisoara, Romania

Erasmus+ volunteer

Wild Carpathia

- Promoting of volunteering activities;
- Conducting some kinds of meetings and non-formal educational project
- Making intercultural events

06/2017 – 09/2018 – Anaklia, Shaori, Georgia

Certificated Camp Leader

Children and National Youth Center

- Sense of organization, Arranging of different kinds of events;
- Ability to work in a team; Managing members of group;
- Creativity_ ability to formulate new ideas to solve problems;
- Leadership_inspiring and motivating team members;
- High sense of responsibility_responsible for the successes and failures of my team

Kutaisi,, Georgia

Short-term election observer

Georgian Youth Lawyer Association

- To control circumstances
- To protect rules and laws

Kakheti, Georgia

Volunteer as a registrar

Wings For Life World Run

- Giving the participants relevant numbers and necessary equipment
- Responsibility to work in a variety of situations

2014 – 2016

Member of ATSU Student Self-Government

EDUCATION AND TRAINING

Media Literacy

Media Development Foundation

- **Training Course in the Following Topic: "Legal regulation of labor relations in the private sector"**
Academy of Ministry of Finance
- **Art of successful negotiation**
Academy 26
- **Training and Certificated in academy of involvement of NATO's Issue**
Info Center of NATO & EU
- **Training and Certificated in academy of involvement of EU Issues**
Info Center of NATO & EU
- **Training and Seminars in the following topics in Romania:**
Peer to Peer Education, Human Rights, Social challenges, Non-discrimination, Emotional Intelligence

LANGUAGE SKILLS

MOTHER TONGUE(S): Georgian

OTHER LANGUAGE(S):

English

Listening C1	Reading C1	Spoken production B2	Spoken interaction B2	Writing C2
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PUBLICATIONS

- **Challenges Facing Investigative Journalism in Georgia**
2021 <https://www.facebook.com/474712416245338/photos/a.482724255444154/1436854290031141/>
https://issuu.com/observer-diplomat/docs/diplomat-2021_august_inr?fbclid=IwAR0m3dYSzgFHNNudOVlGEuyprtCQ2WRkG1p3W5jkgpDIhA4i-b2hSsefSBU4

RECOMMENDATIONS

- Alexandra Negrei – Coordinator of Youth Organization – negrei_alexandra@yahoo.com – (+40) 720196958
Personal reference is Aleksandra Negrei
- Nana Gubeladze – Lecturer – nana.gubeladze@atsu.edu.ge – (+995) 59 3468393
Associate Professor Nana Gubeladze was my lecturer at Akaki Tsereteli State University.
- Irina Arabidze – Legislative and Oversight Consultant – iarabidze@gg.gov.ge
USAID Good Governance Initiative

PROJECTS

● Georgia and International Institutions

- Negotiate with partners: Universities, representatives of youth organisations;
- Correspondence with representatives of European Commission, Council of Europe and EEAS.

27/09/2021

● Study Abroad Conference

- The project was held through hybrid format and conference has been implemented in TBC Concepts.
- Speakers were ambassadors, coordinator of Erasmus+ and representatives of language centers
- I have been project manager and doing correspondence with speakers, with partners, donors and beneficiaries.

HONOURS AND AWARDS

06/2019

● Youthpass – European Commission

Gained Youthpass _Europe-wide validation system for non-formal learning within the Erasmus+: Youth in action Programme.

12/2021

● Winner and The Best Participant – CaYNex

MANAGEMENT AND LEADERSHIP SKILLS

● Organisational/Managerial Skills

- I have ability of leadership, when I worked for camp I was responsible for 20-26 people of team;
- Good organisational skills acquired through arranging event and projects;
- Experience of organizing international event in Romania
- I gained strong managerial skills working with WUGS (World Union Of Georgian Students)
- I acquainted strong managerial skills from the internship on Info Center of NATO & EU Center.

COMMUNICATION AND INTERPERSONAL SKILLS

● Job related skills

- Good command of quality control processes gained as an observer in the elections
- Detail oriented
- Sense of responsibility
- Sense of punctuality