

**Personal Information**

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| --- | --- |
| Name and Surname | Lana Alavidze |
| Date of Birth | 25.07.1995 |
| Personal Number | 60001142148 |
| Address | Kutaisi, Zviad Gamsakhurdia 38 |
| Phone Number | 557592660 |
| E-mail Address | alavidzelana9@gmail.com |

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| Years | Name of the Institution | Specialty | Qualification |
| 2013-2017 | Akaki Tsereteli State University | English Language and Literature | Bachelor's degree |
| 2017-2019 | Akaki Tsereteli State University | Educational Sciences and Management | Master's degree |
| 2019-2020 | Akaki Tsereteli State University | 60-credit teacher training program |  |

**Work Experience**

|  |  |  |
| --- | --- | --- |
| Years | Organization | Position |
| 2020-2021 | Private school "Mermisi" | English teacher |
| 2017-2020 | Akaki Tsereteli State University | Secretary of the Faculty of Humanities |

**Knowledge of Foreign Languages**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Foreign Language | Starting level | Average level | Good | Very good | Mark if you have the relevant certificate |
| English Language |  |  |  |  | Confirmation of teacher competence |
| Russian Language |  |  |  |  |  |
| Specify another |  |  |  |  |  |

**Computer Skills**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Starting level | Average level | Good | Very good |
| Microsoft Office Word |  |  |  |  |
| Microsoft Office Excel |  |  |  |  |
| Microsoft Office PowerPoint |  |  |  |  |
| Zoom |  |  |  |  |
| google drive |  |  |  |  |
| If other, please indicate |  |  |  |  |

**Participate in training courses, seminars, trainings**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Date | Name of training course, seminar | Your status (facilitator, participant, organizer) |
| 1 | 2016 | International oganization "AIESEC" (Poland)  Introduce our country to the world | Speaker |
| 2 | 2017 | Model United Nations | Speaker, participant |
| 3 | 2017 | American Summer School  Akaki Tsereteli State University | participant |
| 4 | 2018 | Quality Service of Akaki Tsereteli State University  Medical Faculty | Intern |
| 5 |  |  |  |

**Additional Information**

You can specify additional information