**Bela Khubutia**

Sokhumi street 3, apartment 18, Tbilisi, Georgia

Date of birth: 04.11.1966

Mobile number: +995 599298400; +995 577 93 00 34

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**Education**

1983-1988 - Abkhazia State University, Faculty of Physics and Mathematics – BA and MA.

**Work Experience**

2020 - present - the invited lecturer at European University

2007 – present – The “leading” teacher of mathematics at public school 10, Tbilisi, Georgia

2007 – 2020 – The headmaster of Public school 10, Tbilisi, Georgia

2002 -2007 - The teacher of mathematics at public school 116, Tbilisi, Georgia

1999 – 2002 The teacher of Informatics at public school 116, Tbilisi, Georgia

1989 -1992 The teacher of mathematics at public school 12, Sokhumi, Georgia

**Certificates/awards**

Certificate for full course of “Leadership Academic”

National Curriculum and Assessment Center - "Project for the ten schools of Tbilisi about the introduction of inclusive education.”

Certificate for Microsoft program: “Microsoft Live@ Edu”

Certificate for Financial management for leaders’ union.

Certificate for management of human resources.

Certified Primary school Teacher

Certified Math teacher for I-VI grade

2010-2011 - Co-author of Parts II and III of the book "Guidelines for Directors";

2013 – Author of the book “Guidelines for directors”

2014 - Author of the book: “School management guide”

**Skills**

Knowledge of languages: Georgian – native; Russian – fluent; English – Intermediate B1**.**

Computer (Windows XP, internet, MS office, SPSS program)