



**Mariam Kartsivadze**

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## **EDUCATION**

2015-2019 Akaki Tsereteli State University Kutaisi, Georgia

Bachelor of Social Sciences

Concentration: Public Administration

## **EXPERIENCE**

Social science department specialist, at Akaki Tsereteli state University,

2019---

Intern in the Social Affairs Service, at Kutaisi Municipality City Hall,

06.2018 - 05.2019

## **LANGUAGES**

English (B2), Russian (B2), Georgian (native)

## **Job related Skills**

Good listener and communicator / Presenting / Written and Verbal skills / Strategic Planning / Creativity / Analytical skills / Motivated / Decision-making / Critical thinking / Flexibility / Conflict resolution / Responsibility / Good time management / Reliability

## **Computer Programs**

Microsoft Office Word (very good)

Microsoft Office Excel (very good)

Microsoft Office PowerPoint (very good)

Microsoft Office Outlook(very good)

## **Trainings, other achievements**

05.2016-05.2016 Conference on "Public Servants and Their Powers" at Akaki Tsereteli State University

12.2018-12.2018 "Seminar on Economic Thought and Problems of Economic Development of Georgia"- at Akaki Tsereteli State University

09.2018-06.2019 "English Debate Club" at Akaki Tsereteli State University

05.2018-05.2018 "Regional Aspects of Economic, Social and Legal Problems of Business Development", at Akaki Tsereteli State University

## **Recommenders**

**Akaki bakuradze** - lecturer At Akaki Tsereteli State University

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