

Lela Chkhitaui

Personal Information

Date of Birth: 28.05.1978

Sex: Female

Address: Apartment 68, Block 6, m/r III, Didi Digomi, Tbilisi, 0160, Georgia

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Work Experience

2019 -present-European university-dental faculty (English language)-visiting lecturer

2018- JSC "PSP Insurance", Head of Health Claims Reimbursement Division

2017-2018 JSC "PSP Insurance", Senior Auditor

2014-2017 JSC "PSP Insurance", Senior Manager of Hospital Management

2012-2014 JSC "PSP Insurance", Head of Customer Relationship Management (CRM) Division

2011-2012 Insurance Company "Aldagi BCI", Health Claims Regional Administrator

2010-2011 Insurance Company "Aldagi BCI", Health Claims service consultant

2009-2010 Insurance Company "Aldagi BCI", Health Claims service operator

2008-2009 Insurance Company "Aldagi BCI", Reporting Department Officer

2003-2008 Ltd "Medical Rehabilitation Ambulatory Center", Therapist

Education

2015- Ivane Javakhishvili Tbilisi State University, Doctorate, Faculty of Medicine, Endocrinology

2013 Free University, Business Administration

2003-2006 Postgraduate Medical Education and Continuing Professional Development Institute,
Specialty-Internal Medicine

1995-2002 Tbilisi State Medical University, Faculty of Medicine

Medical License

General Practice Doctor

Therapist

Trainings

Guram Mirzashvili's lecture course -Basic Principles of Insurance (CPD)

UGT- IT-Knowledge - Ms Excel

Insurance Company "Aldagi BCI"- Service plus

Insurance Company "Aldagi BCI" - Stress Management

Insurance Company "Aldagi BCI" - Ms Excel

TSU, Doctoral Module, Zaal Kokaia -PBL

Languages

Georgian

Russian

English

Computer skills

Microsoft Office (Ms Word, Ms Excel, Power Point)

Internet Explorer

Outlook Express

Managerial skills

Able to gather and synthesize information on internal and external environments

Lela Chkhauri

Good understanding of diversity and multiculturalism

Good system thinking ability

Good communication skills