

Ana Medzmariashvili

Citizenship: Georgian

Date of Birth: November 29, 1989

Contact Details

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EDUCATION

East European University (www.ee.edu.ge) PhD Candidate in Law	2020-Present
Georgian Institute of Public Affairs (www.gipa.ge) Master of International Law (Language of Instruction-English)	2011-2013
Georgian-American University (www.gau.ge) Bachelor of Laws	2007-2011

WORK EXPERIENCE

China Road and Bridge Corporation Branch in Georgia Legal Counsel Give accurate and timely advice to management in a variety of legal topics (Labor law, construction law, permits, partnerships, international ventures, corporate finance etc.); Research and evaluate different risk factors regarding business decisions and operations; Apply effective risk management techniques and offer proactive advise on possible legal issues; Communicate and negotiate with external parties (regulators, external counsel, public authorities etc.) creating relations of trust; Draft agreements, contracts and other legal documents to ensure the Company's full legal rights and contractual obligations; Maintain current knowledge of alterations in legislation;	2020-Present
Akaki Tsereteli State University Invited Lecturer – International Business Law (Language of Instruction-English)	2020-Present
Construction College “Construct2” Lawyer Drafting Director's decrees, employment, service, public procurement agreements and other legal documents. Drafting and modifying college staff handbook, college strategy, student admission/assessment rules. Drafting memorandum templates and conclude international agreements with international colleges and institutions. Providing legal services on college's on-going needs.	2018-Present
International Non-Governmental Organization “People In Need” Lawyer Drafting legal papers, contracts, agreements and other legal documents as needed; Advice Organization's employees on relevant legal issues of the work; Oversee internal policies of the Organization; Review international contracts and match them Georgian legislation.	2016-2018
JSC “Bank Credo” Regional Lawyer Drawing up contracts and other legal documents, Explaining the law and give legal advice to branch employees; Preparing complaints, statements; Attending court hearings and representing company before courts; Settling disputes, negotiating; Representing company before enforcement agencies.	2014-2016

“Deloitte & Touche” LLC Lawyer Drafting contracts with clients and vendors, legal consulting; Preparing reports based on legal research, Preparing and reviewing all legal documents, international/global contracts: employment agreements, service agreements, lease agreements, power of attorneys, charters, minutes, etc. Register legal entities with the Georgian State authorities.	2012-2013
Georgian-American University Legal Clinic Practice course in civil law	2010- 2011

PROFESSIONAL MEMBERSHIP

Georgian Bar Association (Certificate in Civil Law Bar Examination)	2011
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TRAININGS AND CONFERENCES

LLC "MFO Credo" Academy International Contract Law Training	2016
Free University National Center for Commercial Law National 2nd Conference in International Business Law	2012
British Legal Centre Certificate in Contract Law and Legal Document Drafting seminar-workshop	
Free University in cooperation with Washburn University Certificate in Business Transactions and Contract Drafting	
Justus-Liebig University (Giessen, Germany) Certificate in International and Comparative Law (International Economic Law, Business transactions, trade and Investment)	2011
American Bar Association Moot Court-Jury	
International Centre for Social Research and Policy Analysis Certificate in Project Management (www.icsrpa.org.ge)	2009
Sofimun Foundation (Bulgaria, Sofia) Sofia International Model United Nations Conference (www.sofimun.org)	

COMPUTER PROGRAMS

MS PROGRAMS

LANGUAGES

Georgian (Native)	English (Fluent)	Russian (Good)
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